

Club Chairman:
Dave Bell

Club Vice Chairman:
Mark Howell

Club Secretary:
Adam Howell



Darlington 21st Allstars JFC

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Club Treasurer:
Dave Bell

Club Child Welfare:
Karen Howell

President:
Kevin Airey

ROLES AND EXPECTATIONS OF THE CLUB WELFARE OFFICER.

Role Description

To be clear about the Clubs responsibilities when running activities for children and young people. To help Club personnel understand what their 'duty of care' towards children and young people means and entails on a day-to-day basis.

Commitment

Average 5 hours per week, but maybe more if incident occurs. Attendance at Committee meetings (plus disciplinary/Manager meetings as required).

Responsibilities

- To be clear about the Clubs responsibilities when running activities for children and young people. This involves:
 - I. Ensuring these responsibilities are well understood by others.
 - II. Working with the Youth League Welfare Officer.
 - III. Working with the Durham County FA Welfare Officer.
 - IV. Promoting the FA's Respect Programme and helping to develop best practice processes.
- To ensure the Club has the following put in place:
 - I. A Safeguarding Children policy, anti-bullying policy and equality policy.
 - II. A responsible recruitment process including the taking up of references and submitting FA CRC checks.
 - III. The Respect Programme codes of conduct.
- To understand the following:
 - I. What the Respect Programme aims to do.
 - II. The benefits of implementing the Respect code.
 - III. The quick wins to be gained by using the FA's Safeguarding Children best practice guidance (e.g. Travel, Trips and Tournaments, Photography guidelines, Anti-bullying Policy and Safeguarding Children Policy).
 - IV. Why certain roles require an FA CRC check and how the FA CRC process works.
 - V. How to refer a concern about the welfare of a child.
- To communicate with:
 - I. Club officials about the Respect programme and its aims.
 - II. Parents/spectators and get them to sign up to the Respect Code.
 - III. Parents and new players by getting involved with the running 'start of season' welcome sessions for members.



Respect



CHARTER STANDARD CLUB

- IV. Coaches and Managers about importance of being consistent role models for their players.
- Encourage the following:
 - I. Parents to complete the Respect education programme.
 - II. Coaches, team managers, first aiders to complete the FA's Safeguarding Children Workshop.
 - Monitor the following:
 - I. Ensuring that coaches qualifications & club policies are kept up to date by using the FA's Member Service system (this could also be done by the Club Secretary).
 - II. Repeated checks only FA CRC approved officials take training/games.

Accreditation Criteria

CRC	Safeguarding Children	Safeguarding Children for Committee Members	First Aid	Club Welfare	FA Level 1	FA Level 2	FA Youth Module	Licensed Coach	Other
✓	✓	✓	✓	✓					

Contact

Our Child Welfare Officer (CWO) is KAREN HOWELL and can be contacted on 07496 216307 or karenhowell239@btinternet.com. Should you have any queries please do not hesitate to contact Karen on the above.

